(U) What's SID's High School Work-Study Program All About?

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(U) Students "learn the ropes" of employment at NSA...

(U) What do participants get out of SID's High School Work-Study Program? For the students, it is an opportunity to get training and real-world job experience, as well as a "foot in the door" for possible future employment at NSA. (Well, there's also the income!) How does it benefit SID? Since the students work on a part-time, temporary basis, they fill a niche by performing tasks that do not demand a permanent billet. SID also gets the opportunity to groom talented youth for careers at NSA.

(U) The HSWS Program provides the trainee with skills that will qualify him/her for a position at the normal entry level of the Agency. To qualify for the program, the candidate must:

- Be a high school Junior;

- Be enrolled in either Business Computers or Office Technology classes;

- Have plans to take part in a school sponsored work experience program during their Senior school year;

- Carry an overall "B" GPA; and

- Be 16 years of age by August 31st following their Junior year

(U) Positions open to Work Experience Students ...

- Clerical Assistant (type, file, maintain records, answer phones and operate business equipment such as word processors and personal computers); and

- Computer Aides (operate data processing equipment, often the most sophisticated equipment in the market)

(U) When hired, employment is guaranteed from September to June of the participant's senior year, with the possibility an extension through August 31st. The temporary part-time employment category requires a Monday-Friday duty schedule for no more than 32 hours, and no less than 20 hours per week. The participant's wage is consistent with a GGD-01 job classification.

(U//FOUO) The agency currently has 158 work-studies and 59 of those are in SID. There were 128 in the graduating class of 2005 and 42 of those were converted to full- and part-time positions.

(U) For more information regarding this program, please visit the MD6 website .

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