

(U) Who's Who in HR Support

FROM:

SID Human Resources Service Center (MD6)

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(U//FOUO) Where should you go for answers to your HR-related questions? -- The SID Human Resources Service Center (MD6). Here's your one-page guide for whom to contact on what issues:

- (U) Please contact your HR Advisor (aka "HR Generalist") for help with HR programs, benefits and entitlements, such as:
 - Leave:
 - LWOP Leave Without Pay
 - FMLA Family and Medical Leave Act
 - Leave Restoration
 - Requests for Advanced Leave
 - Health Benefits and Life Insurance
 - Prior Service (military and civilian)
 - Compensation/Payroll Issues
 - Skill Community/Work Role Issues
 - Policy interpretation
 - Retirement and Resignation
 - Veterans Preference (non-new hire)

(U//FOUO) Meet Our HR Advisors and their assigned organizations:

- : S, S01, S02, SDN, SDV, SE, S1, SA, ST and CA r): Team Lead for S, S0, S1, SE, SSG, ST, SV. Also SID Awards & Recognition/Non-Monetary Awards, SID Promotions point-of-contact, alternate for): S31): S3, S309, S309Z, S32, S33, S3C, S3T): S2): Intelligence Analysis, Language Analysis, and Global Newtwork Analysis development programs; FLIP (Foreign Language Incentive Program) : Coops and MOC (Meade Operations Center) (F74)
- (U) Contact your **HR Program Manager** for the following:
 - Awards
 - Manpower Management
 - Supervisor assignment issues
 - Release/reassignments
 - Staffing
 - COMSEL (Competitive Selection)
 - Promotions

(U//FOUO) Meet Our HR Program Managers and their assigned organizations:

-): S, S01, S02, ST and SID Honorary Awards
-): S1, SE, SSG and SV
-): S2 Team Lead, S2 Manpower Management and Staffing
-) S2 Competitive Selection
-): S3 Team Lead, S3, S309, S3 Recognition Program, FTE (Full-Time Equivalency) Program
-): S31 Staffing and, FTE (Full-Time Equivalency) Program

- S32 Program Management, S31 and S32 Awards, FTE (Full-Time Equivalency) Program
 S33, S3C and S3T Staffing and Awards, FTE (Full-Time Equivalency) Program
 - : SID High School Work-Study, S2 Part-time Program, S2 ICAP (Intelligence Community Assignment Program), S2 Telecommuting
- S2 Recognition Programs and Awards

(U//FOUO) Please see (Lawrence) for any questions regarding Retention Allowances.

(U) You may also want to bookmark our web page for future reference: http://www.dir.nsa/cos/hr/md/md6/about.html

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